

Master Mac Photos: Editing, Organizing & Sharing

Learn to edit, organize, and share your photos effectively on Mac, ideal for photographers and everyday users.

Mac Instructor: Alex Johnson • 5 sections • 51 lessons • 13.75h total

[View this course online](#) [Browse all courses](#)

About this course

Many Mac users struggle to manage their growing photo collections, leading to cluttered libraries and missed memories. This course tackles common problems like disorganization and inefficient editing.

You'll learn step-by-step how to use the Mac Photos app for editing, organizing, and sharing. Includes video lessons, real-world cases, and practical exercises to build your skills.

Course curriculum

Foundations and Preparation

- **Getting Started with Mac Photos (10m)**
Learn how to open and navigate the Mac Photos app for the first time.
- **Setting Up Your Photo Library (15m)**
Step-by-step guide to creating and configuring your photo library on Mac.
- **Importing Photos from Your Devices (12m)**
Import photos from iPhone, iPad, cameras, and other sources into Mac Photos.
- **Understanding the Photos Interface (18m)**
Deep dive into the different views, tabs, and tools available in the app.
- **Basic Navigation and Views (8m)**
Quick tips for moving through your photos using Moments, Collections, and Years.
- **Creating Your First Album (10m)**
Organize your photos by creating and managing albums effectively.
- **Quick Photo Adjustments (15m)**
Make simple edits like rotate, crop, and auto-enhance to improve your photos.

Core Editing Techniques

- **Mastering the Adjustment Tools (20m)**
Use sliders for light, color, and detail to fine-tune your photos.
- **Applying Filters and Effects (12m)**
Explore built-in filters to add artistic effects to your images.
- **Cropping and Straightening Images (15m)**
Correct composition and align horizons with easy cropping tools.
- **Retouching Photos with Built-in Tools (18m)**
Remove blemishes and red-eye using the retouch brush and other tools.
- **Working with Light and Color (22m)**
Adjust exposure, contrast, saturation, and white balance for natural results.
- **Editing RAW Photos (25m)**
Handle RAW files from DSLRs for greater editing control in Mac Photos.
- **Batch Editing Multiple Photos (15m)**
Apply the same edits to a group of photos to save time.
- **Using Presets and Saving Edits (10m)**
Create and apply presets for consistent editing styles across your library.
- **Editing Videos in Photos App (20m)**
Trim, adjust, and enhance videos directly within the Photos app.
- **Using Markup and Drawing Tools (12m)**
Add text, shapes, and annotations to your photos with Markup.

Organizing Your Photo Library

- **Creating Smart Albums for Automation (15m)**
Set up albums that automatically add photos based on criteria like date or keywords.
- **Tagging and Keyword Management (18m)**
Add keywords and tags to photos for easy searching and filtering.
- **Using Faces and Places Features (20m)**
Organize photos by people and locations using built-in recognition.
- **Managing Duplicates and Similar Photos (12m)**
Identify and remove duplicate photos to free up storage space.
- **Archiving Old Photos Efficiently (15m)**
Move older photos to archives without losing access or organization.
- **Searching and Filtering Your Library (10m)**
Use search tools to find photos quickly by date, location, or content.
- **Backing Up Your Photo Library (25m)**
Set up Time Machine and other backups to protect your photo collection.
- **Merging Multiple Libraries (20m)**
Combine photos from different libraries into one cohesive collection.

Sharing and Collaboration

- **Sharing Photos via AirDrop and Messages (10m)**
Quickly send photos to nearby devices or contacts using built-in sharing.
- **Creating Shared Albums for Families (15m)**
Set up shared albums so family and friends can view and contribute photos.
- **Using iCloud Photos for Seamless Access (20m)**
Sync your photo library across all your Apple devices with iCloud.
- **Exporting Photos for Print and Web (18m)**
Export photos in the right format and resolution for printing or online use.
- **Creating Photo Books and Calendars (22m)**
Design and order physical photo books and calendars from your library.
- **Making Slideshows with Music (15m)**
Create engaging slideshows with music and transitions from your photos.
- **Integrating with Third-Party Apps (20m)**
Connect Mac Photos with other editing and storage apps for enhanced workflow.
- **Sharing on Social Media Directly (12m)**
Post photos directly to social platforms from the Photos app.
- **Using Shared Photo Streams (10m)**
Share photo streams with specific people without using iCloud storage.
- **Privacy and Security Settings (18m)**
Configure privacy settings to control who sees your shared photos.
- **Collaborating on Photo Projects (25m)**
Work with others on photo projects using shared albums and comments.

- **Managing Shared Album Permissions (15m)**
Adjust permissions for shared albums to control contributions and visibility.

Advanced Tips and Next Steps

- **Automating Tasks with Shortcuts (20m)**
Create shortcuts to automate repetitive tasks in Mac Photos.
- **Using Keyboard Shortcuts for Efficiency (12m)**
Learn key shortcuts to speed up your editing and organizing workflow.
- **Managing Storage and Optimization (18m)**
Optimize storage by managing original files and using iCloud options.
- **Troubleshooting Common Issues (25m)**
Solve problems like missing photos, sync errors, and app crashes.
- **Editing with External Editors (22m)**
Use external editors like Photoshop alongside Mac Photos for advanced edits.
- **Working with RAW and HEIC Formats (15m)**
Understand and manage different photo formats in your library.
- **Creating Custom Presets (18m)**
Design your own presets for unique editing styles and consistency.
- **Advanced Search Techniques (10m)**
Use complex search queries to find specific photos in large libraries.
- **Photo Management Strategies (20m)**
Plan and implement effective strategies for long-term photo management.
- **Integrating with Apple Ecosystem (15m)**
Connect Photos with other Apple apps like Notes, Reminders, and more.
- **Planning a Photo Backup Strategy (22m)**
Develop a robust backup plan to safeguard your photos against loss.
- **Migrating from Other Apps (18m)**
Move your photo library from apps like Google Photos or Lightroom to Mac Photos.
- **Future Updates and New Features (12m)**
Stay informed about upcoming features and updates to the Photos app.
- **Course Summary and Action Plan (8m)**
Review key takeaways and create a plan to apply what you've learned.

Discover our blog

Learn more with free articles written by our professors and guest experts.

Latest article: **Flight Attendant Preparation: What to Study Before You Apply**

[Visit the blog](#) [All courses](#) [This course](#)

